



**Allard Homeowners' Association**

PO Box 25516 Callaghan PO

Edmonton AB T6W 4N8

**Board of Director's Minutes of the Meeting September 2, 2025**

**Date:** September 2, 2025

**Time:** 7:00pm

**Location:** Google Teams

**Call to Order and Establish Quorum**

The meeting was called to order by Gunjan at 7:35pm, quorum confirmed, seconded by Shaikh Hussain

**Attendees:**

Gunjan Vyas (Treasurer)

Shaikh Hussain (Director)

Vipin Kumar Yadav (Vice President)

Michelle Antonyshyn (guest)

**Absent:**

Janak Patel (Director)

**Approval of the Agenda**

MOTION: by Gunjan Vyas to approve, seconded by Shaikh Hussain. Motion unanimously carried.

**Agenda:**

Approval of the previous Meeting Minutes from July 29, 2025.

**MOTION:** by Shaikh Hussain to approve the minutes. Seconded by: Janek Patel. Motion unanimously carried.

**Approval of the Invoices**

**a. Treasurer (Gunjan Vyas)**

- i. Stones Edge Landscaping [#4049 \(August 15/25\)](#) \$3606.75

- ii. [Cougar Creek Landscaping Invoice #548471](#) (July 31/25) \$5775.00
- iii. [Cougar Creek Landscaping Invoice #548476](#) (August 31/25) \$5775.00
- iv. Michelle Antonyshyn July [Invoice #47](#) \$287.50
- v. Michelle Antonyshyn [August #48](#) \$126.50

**MOTION:** by Gunjan Vyas to approve all invoices. Seconded by: Shaikh Hussain. Motion unanimously carried.

## **1. Reports**

### **President's Report (Vacant)**

no report

### **VP Report (Vipin Kumar Yadav)**

No updates

### **Secretary (Vacant)**

no report

### **Treasurer (Gunjan Vyas)**

- Gunjan will report any updates

### **Previous Business**

- Gunjan reminded Janak and Shaikh to take care of the paperwork needed at ATB for signing authority.
- Gunjan and Michelle will continue to collect all the items needed for the 2024 audit
- Stone Edge has quoted \$1800 to replace the dead trees at the front entrances - Gujan voted to move forward Shaikh Hussain, seconded.

### **New Business**

- The board will start working on the AGM agenda/powerpoint
- Work on placement for the two signs to be rented for AGM "save the date" - need to give 14 days notice to all residents.
- November 1st the added 3% will be charged on all credit card payments for HOA fees.

### **Next Meeting**

Next meeting is September 30, 2025 at 7:00p.m. via Google

**Adjournment**

MOTION by Gunjan Vyas to adjourn meeting at 8:05pm. Seconded by: Vipin Kumar Yadav unanimously carried.