



**Allard Homeowners' Association**  
PO Box 25516 Callaghan PO  
Edmonton AB T6W 4N8

## **Board of Directors Minutes of the Meeting June 18, 2024**

**Date:** June 18, 2024

**Time:** 7:00pm

**Location:** Teams

### **Call to Order and Establish Quorum**

The meeting was called to order by Tushar at 7:03pm, everyone present

### **Attendees:**

Tushar Raval, Vipen Kumar Yadav and Gunjan Vyas

### **Guests:**

Michelle Antonyshyn (guest)

### **Approval of the Agenda**

**MOTION:** by Tushar to approve, seconded by Gunjan Vyas. Motion unanimously carried.

### **Agenda:**

Approval of the previous Meeting Minutes May 21, 2024

**MOTION:** by Tushar Raval to approve the minutes. Seconded by: Vipin Kumar. Motion unanimously carried.

## **1. Reports**

### **President's Report (Vacant)**

### **VP Report (Vacant)**

no report

### **Secretary (Vacant)**

no report

## **Treasurer (Vacant)**

### **a. Treasurer (Vacant)**

- i. Cougar Creek Landscaping - #267087- \$6875.00
- ii. Microsoft - #E0100S62B1 - \$64.68 (reimbursement Michelle)
- iii. Michelle Antonyshyn #34 \$560.00
- iv. Canada Post \$207.90 – Stamps for Bank mailout of unpaid 2021 HOA fees (reimbursement Michelle)
- v. WPcloud - \$31.50 – (reimbursement Tushar)

MOTION: by Tushar Raval: to approve the above invoices. Seconded by Gunjan Vyas. Motion unanimously carried.

## **Director Report (Gunjan Vyas)**

The board has switched over to a free communication platform and will no longer use Microsoft word. Gunjan will look further into what the next steps will be for hiring an accountant.

## **Landscaping Director (Tushar Raval)**

Tushar will follow up with the exciting landscaper to get better maintenance services until their contract expires in September 2024.

The landscaping plans with Stone Edge landscaping have started with making 5-6 flower beds with new mulch, soil, edging, annuals, perennials, shrubs and trees. Tushar will share pictures with the community.

Tushar would like to get some decaled sleeveless jackets for the board and landscapers so the community can identify HOA staff and contractors working in the neighborhood. He will source and price them out first.

## **Communications (Vacant)**

In the absence of a secretary, our current board is trying hard to convey the messages to the community through facebook page and web. However, board has invited new members by posting on social media numerous times.

## **Administrative Update (Michelle Antonyshyn) Discussed by the board as a whole**

2021 HOA fees

Michelle has prepared and has sent letters to the banks for all the delinquent homeowners. We have been getting some paid and will keep on it.

We will get the 2024 HOA fee invoices mailed out for mid July.

## **Old Business**

no report

**New Business**

no report

**Next Meeting**

Next meeting is July 16, 2024 at 7:00p.m. – 7:00 p.m. via Google

**Adjournment**

MOTION by Tushar Raval to adjourn meeting at 8:10pm. Seconded by: Vipen Kumar Yadav unanimously carried.