



**ALLARD HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
AUGUST 29<sup>th</sup>, 2022  
7:30PM**

Minutes of the Board of Directors Meeting of the Allard Homeowners Association Edmonton, Alberta, held via Microsoft Teams

**CALL TO ORDER**

Board member Mike Moran called the meeting to order at 7:37pm

**In Attendance:**

Mike Moran  
Jacky Tsui  
Lucas Lau  
Melissa Carnes  
Francis Lam  
Guest: Michelle

**AGENDA**

1. Review August minutes from the August 8th and August 15<sup>th</sup> meetings. Approved by the board.
2. AGM mail out:
  - Review agenda
  - Consider sending with shortened URL and QR code
  - Package being send out this week
3. Audit Discussion:
  - Discussion between requirement for audit, as well as "audit" by two community members vs. using a 3rd party accounting firm.
  - Treasurer advises that he can reach out to the accounting firm for a quote for an audit. The board unanimously agrees to get that quote.
  - President brought up idea that as this is the first year of an independent AGM, this can be an opportunity to elect auditors. However, if suitable auditors can not be found, the board will reach to a 3rd party accounting firm.
4. AGM/Website/Reach out via Facebook:
  - 25 interested attendees
  - New post on Facebook - Reminder of AGM

5. Landscaping
  - Mike did not hear from anyone from the city. He will reach out again to Jennifer Rice tonight. Ruth Wong will also be c'cd.
  - Landscaping partner continues working in the community, including the front entrances today.
6. Collections for 2022
  - 1097 unpaid 2022 invoices, down from 1144 as of last week
7. Insurance
  - Michelle working with an insurance broker for 2 quotes on Board of Directors liability insurance.
8. Additional board member:
  - There is still 4 community members who had shown previous interest on the remaining director position
  - President suggests Michelle to reach out to them by chronological order. First person who still expresses interest will be send over to Mike.
9. Next Meeting: Monday, September 12, 2022

Meeting adjourned at 8:29pm. Motion – Mike – seconded – Jacky Tsui

**NEXT MEETING DATE**

Monday, September 12<sup>th</sup>, 2022, at 7:30 pm via Microsoft Teams