



**ALLARD HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
JUNE 21, 2021
7:00PM**

Minutes of the Board of Directors Meeting of the Allard Homeowners Association Edmonton, Alberta, held via Google Meet

CALL TO ORDER

Board member Mike Moran called the meeting to order at 7:10pm

In Attendance:

Mike Moran
Jacky Tsui
Lucas Lau
Prabhat Chaturvedi
Hiep Ngo
Paurush Sharma
Carla Steadman
John Schumacher

AGENDA

CALL TO ORDER

Board member Mike Moran called the meeting to order at 7:08pm

- 1. Review Previous Minutes - Incomplete**
- 2. Financial Updates - Jacky**
 - a. Met with Prabhat's suggested accounting company - they have non-profit experience
 - b. Need to chat with lawyers to understand what is required for annual filing
 - c. Contact Carla to get lawyer's information
 - d. Jacky getting signatures for accounts from Mike, Prabhat
- 3. IT Committee - Lucas**
 - a. Looking into how to transfer the domain name allardhoa.com to us from MLC
 - b. All board members now have access to Microsoft 365 accounts
 - c. Decide and motion who should be the primary person responsible for info@allardhoa.com
 - i.

Motion for Mike to take this on - Hiep motions - Paurush seconds
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4. Pulling Titles/ Reminder Letter - Carla

- a. Getting quotes for pulling outstanding land titles so we can complete invoicing current members
 - i. Carla to reach out to Stantec for a quote
 - ii. Paurush to reach out to a management company for other options
 - iii. \$10 option if utilizing a realtor

5. Landscaping - John

- a. Beautification committee met Friday. Reviewed quotes
 - i. Classic
 - ii. Delta Valley
 - iii. LandCO. - Committee recommended going with this company
- b. Additional quote requested items (John to follow up)
 - i. Material list pricing (shrubs, trees, mulch, weed control)
 - ii. Confirm start date
 - iii. Terms & Conditions
 - iv. Insurance

6. Any other issues/concerns

- a. No

Motion by Paurush Sharma to adjourn the meeting at 8:20 pm - seconded by Mike Moran – meeting adjourned

NEXT MEETING DATE

Monday, June 28, 2021, at 7:00 pm via Google Meet