



**ALLARD HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
AUGUST 23, 2021  
7:00PM**

Minutes of the Board of Directors Meeting of the Allard Homeowners Association Edmonton, Alberta, held via Google Meet

**CALL TO ORDER**

Board member Mike Moran called the meeting to order at 7:04pm

**In Attendance:**

Mike Moran  
Jacky Tsui  
Lucas Lau  
Hiep Ngo

**AGENDA**

- 1) Michelle's training has gone well. She is starting the mail out.
- 2) Board approves reimbursement of Michelle for expenses incurred.
- 3) Resident response to Mike:
  - There is interest for a secretary position - Mahfuz
  - Chona interested in web page and Facebook maintenance
  - David Morris interested in landscaping committee
  - Mike will reach out to Mahfuz to fill Secretary role
  - Mike will reach out to Chona and David for onboarding
- 4) Insurance – Mike & Paurush will take next steps to work with Virun Walker
- 5) Waive resident interest charges for late resident payments for the month of September. Motion by Lucas, second by Mike. Lucas will reach out to Ivrrnet.
- 6) Move board meeting to:
  - 7:30 PM to 8:30 PM (Motion by Hiep, 2<sup>nd</sup> by Lucas)
  - Bi-weekly meetings going forward (Motion by Paurush, 2<sup>nd</sup> by Mike)
  - Keep meetings on Mondays
- 7) Landscaping
  - MLC confirmed to Jacky that Takla has completed their contract obligations
  - Paurush will reach out to Delta Valley and see what's happening. We need to determine what Delta has done so far
  - We need to start planning for snow removal. Paurush will head this area.

8) Credit Card

- Paurush will introduce Servus officer to Jacky.
- Fallback option is BMO – No Annual Fee Business Credit Card

9) GIC Option

- Jacky advises ATB has a flexible GIC with monthly withdrawal options, as well as one with annual withdrawal without penalty.
- Jacky will find out more before sharing with the rest of the board.

10) Communication to Allard Community

- Bring Chona onboard
- Summarize activities during last several months and communicate out on Facebook and web site.

11) Non-Disclosure Agreement

- Lucas can ask Virun see if he has a form
- Paurush advises that we can use his old HOA form

12) Legal Representation

- HOA should plan to seek out legal counsel
- Paurush can provide a list to kick off inquiry

13) Web site – Replacement Vendor

- Let's bring on Chona
- Lucas will kick off process with Mike

14) Shop for alternative to Ivrnet Central & Payment Processing System

- Lucas will kick off process with Mike

Motion by Mike to adjourn the meeting at 8:04pm - seconded by Jacky Tsui - meeting adjourned

**NEXT MEETING DATE**

Monday, September 13, 2021, at 7:00 pm via Google Meet