



**ALLARD HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
MARCH 14, 2022
7:30PM**

Minutes of the Board of Directors Meeting of the Allard Homeowners Association Edmonton, Alberta, held via Microsoft Teams

CALL TO ORDER

Board member Mike Moran called the meeting to order at 7:35pm

In Attendance:

Mike Moran
Jacky Tsui
Lucas Lau

AGENDA

1. Communal:
 - Mike found this app. Lucas will approach vendor for demo
 - <https://www.getcommunal.com/>
2. Ivrrnet:
 - Lucas to meet Jeff Chan on Tuesday, March 15th to discuss situation
 - Plan to discuss renewal options, or going month to month
3. New Website:
 - Almost ready to go, Lucas requested webhost to clone to production, looking to go live probably within the week
 - Lucas will issue cancellation on website on the Ivrrnet site
 - Website build cost will be around \$1,000 figure
 - Ansun will provide documentation and training. He will also issue invoicing sometime this week.
 - Lucas plans to invite Hiep and Michelle to the training
4. Credit Card & GIC:
 - Jacky still working with ATB, as our file is referred to a new rep
 - New rep also working to create a GIC account for us
 - Bank Balance currently: \$250,759 (March 14th)
5. MNP/Accounting:
 - Jacky is expecting the draft financial statements to be produce sometimes this week
6. Legal/Collections:

- Michelle sent out 2nd notice on Monday, March 7th
 - Board worked closely with Scott (Lawyer)
 - Board made decision to waive interest accrual on 2021 membership dues made that are pay before legal process
7. Insurance:
- Mike tried but the insurance company we worked with is not offering liability insurance at this time
 - Mike will see if there are alternatives
8. Ivrrnet refund from MLC: Waiting for Nov. & Dec 2020. Jacky confirmed payment received from MLC on Feb. 23rd
9. Secretary work: Michelle tasked with transferring minutes a few weeks ago
10. AGM: Michelle advises that she has some experience. Last year was May 31st, 2021. Michelle asks:
- Board should set a date
 - Currently looking into the fall, to get a better idea on the annual running of the HOA
 - Board to decide if we want to do it live or virtual/only
 - Lucas/Michelle discussed broadcast interest for new board members & volunteers
 - Mike suggested that we should engaged Legal
11. Landscaping:
- Mike working with the gentlemen who supported our winter snow removal to have a proposal draft for summer landscaping for the HOA
 - Mike will look at alternative quotes from other vendors
12. Facebook:
- Lucas will ask Michelle if she is interested to take over Facebook updates, as last update by Chona was December 22nd, 2021
 - Lucas will try to reach out to an Elaine who mentioned of her interest to join the board

Meeting adjourned at 8:07 pm. Motion – Mike – seconded – Lucas Lau

NEXT MEETING DATE

Monday, March 28th, 2022, at 7:30 pm via Microsoft Teams