



**ALLARD HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
FEBRUARY 14, 2022
7:30PM**

Minutes of the Board of Directors Meeting of the Allard Homeowners Association Edmonton, Alberta, held via Microsoft Teams

CALL TO ORDER

Board member Mike Moran called the meeting to order at 7:35pm

In Attendance:

Mike Moran
Jacky Tsui
Lucas Lau
Hiep Ngo

AGENDA

1. Legal Proceeding: We were planning to send out a 2nd and final letter to unpaid homeowners of 2021 dues, in accordance with the changes made by the Legal Team. Next step will be to collections and perhaps put a lien against the property, upon further consultation with legal team.
2. Insurance for Board Members: Parked for continued work.
3. Corporate Credit Card: Jacky to check again with ATB, Lucas will reach out to BMO.
4. Accounting: Jacky finished inputting data into QuickBooks and have sent the info to MNP (Audit firm).
5. Website: Lucas working with Ansun Yang to build website. Current subscription with WPClouds.ca
6. PerfectMind: No progress with PerfectMind. Board to move forward with Legal review of contract.
7. Secretary Work: Inquire with Michelle to see if she can be an assistant to the Secretary.
8. Upcoming AGM: Ask Michelle to see if she can help plan the upcoming AGM. We also need to advertise and seek interested parties to become new members.
9. Value add for community: Ideas such as lighting, playground in community (future)

10. Ivrrnet: We should find out if we can go month to month. Lucas will inquire.

11. Legal Payment: Board requests Legal invoices on a monthly basis.

12. Cougar Creek & Delta Valley Invoices: Lucas motions to pay the invoices, second by Mike. Mike and Jacky will complete payments.

Meeting adjourned at 8:28 pm. Motion – Mike – seconded – Lucas Lau

NEXT MEETING DATE

Monday, February 28th, 2022, at 7:30 pm via Microsoft Teams