



**ALLARD HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
SEPTEMBER 13, 2021
7:00PM**

Minutes of the Board of Directors Meeting of the Allard Homeowners Association Edmonton, Alberta, held via Google Meet

CALL TO ORDER

Board member Mike Moran called the meeting to order at 7:33pm

In Attendance:

Mike Moran
Jacky Tsui
Lucas Lau
Hiep Ngo
Mahfuz Rahman

AGENDA

1) Introductions to Mahfuz

2) * Landscaping *

- Mike can start quoting a company for snow removal
- Other board members can reach out to alternative snow removers

3) Credit Card

- Jacky reached out to BMO. BMO requires a retainer system as a collateral/security in place
- Jacky will reach out to ATB for business MasterCard (\$65 annual fee)

4) Non-Disclosure Agreement & * Legal Counsel *

- Retain lawyer for NOA & Legal Counsel
- Mike will reach out to lawyer that previously helped with condo board
- Lucas will reach out to his lawyer to seek referral

5) Communications Update

- Onboarded Chona
- Post position for vacant board spot

6) Ivrrnet Mass Email

- Lucas to Explore options to mass e-mail from Ivrrnet
- Seek options / Get Volunteer involvement / offer to waive fees for volunteers

7) Website - Replacement Vendor/Redesign

8) Seek replacement for Ivrrnet Payment Processing System

- Hiep can research and shop for vendor

9) Motion to approve Michelle's invoices

- Motion by Mike
- Second by Lucas
- Jacky to walk to Mike's for cheque signing

10) * Insurance *

- Currently with Paurush
- Requires Jacky for incorporation information, Jacky to review forms

11) Invoicing

- 627 outstanding invoices
- Interest penalty waived for the month of September
- Motion to waive interest for October (Lucas). Seconded by Mike

12) Religious signage by Tim Hortons – Can we remove?

- Park for now

13) Next meeting: Monday, September 27th @ 7:30 PM

14) Priority items:

- Snow removal (Paurush & Mike)
- Legal Council (Mike & Lucas)
- Insurance (Jacky and Mike)
- Web page & Facebook Update (Lucas & Mahfuz)
- Shop Ivrrnet system replacement (Hiep, Mahfuz & Lucas)

Meeting adjourned at 8:34pm. Motion – Mike, seconded – Lucas, Carried

NEXT MEETING DATE

Monday, September 27, 2021, at 7:30 pm via Google Meet